

MINUTES

STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 3:01 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present. The Trustees then proceeded to room 2501A (building #2500) for a Study Session related to the College's Professional-Technical Programs.

CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 4:30 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present.

MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

CONSENT AGENDA

Chair D'Ambrosio asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Special Meeting of November 30, 2015.
- b) One set of minutes from the Regular Meeting of December 3, 2015.
- c) One set of minutes from the Special Meeting of December 8, 2015.

Motion 16:01: A motion was made by Trustee Lux to approve the consent agenda.

Trustee Jackson seconded the motion, which was then approved unanimously by the Board.

REPORT: BOARD OF TRUSTEES CHAIR

Chair D'Ambrosio spoke about the Washington Association of College Trustees (ACT) Transforming Lives Awards dinner and Winter Legislative Contact Conference and noted, "Each student brings us great pride and distinction."

OPEN COMMENT PERIOD

None.

COLLEGE UPDATE(S)

American Association of Community Colleges (AACC) MentorLinks Program

Louise Petruzzella, Director of the Clean Energy Technology (CET) Program, provided information on the MentorLinks/National Science Foundation grant—awarded to the College in 2014. In addition, she introduced CET students Laura Humiston, Jason Parker and Dana Shapren who received scholarships from the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE).

REPORT: 2016 WASHINGTON ACT TRANSFORMING LIVES AWARDS

Campus Nominees

Board's Nominee & Statewide Award Recipient

Trustee Jackson provided an overview of the Washington Association of College Trustees (ACT) Transforming Lives Awards. Seven current or former students were nominated for the 2016 awards by members of the campus community. A committee of the Board reviewed the seven nominations and selected Andrea Fast as the Shoreline Community College Board of Trustees' nominee for the 2016 ACT Transforming Lives Awards. In addition and out of the thirty-four Washington state Community or Technical College nominations submitted to the ACT, Andrea Fast was one of the five 2016 ACT Transforming Lives Awards recipients.

Trustee Jackson noted, "We can all be part of our students' transformations. We never know the role that we can play."

Certificates of Appreciation were presented to three of the nominees present: Saddiqullah Faizi, Andrea Fast and Randy Lee. A Certificate of Recognition was presented to Andrea Fast.

REPORT (QUARTERLY): BUDGET

Executive Director for Budget/Capital Dawn Vinberg went over the *Budget Financial Review (Period Ending December 31, 2015) and the Quarterly Financial Summary (As of 12/31/15)*.

Chair D'Ambrosio and Trustee Barrett inquired about the current gain/loss in the Bookstore and requested the Bookstore's balance as the close of FY 2014 – 2015.

REPORT

Enrollment Management

Director for Institutional Assessment & Data Management Bayta Maring provided an update on College and statewide winter quarter enrollments and included information on the College's state supported FTEs (International students) and annualized FTEs (Domestic students).

Enrollment & Marketing Activities

Mary Brueggeman, Vice President for Advancement & Executive Director of the Foundation, provided an overview of the recent accomplishments undertaken by the Office of Advancement to support enrollment and marketing—including but not limited to: the installation of Shoreline Community College banners on Aurora Avenue North; the increase in outreach efforts; holding focus sessions related to the College's identity; and the implementation of a customer relationship management platform.

ACTION: CHANGE TO POLICY 7511 (MEETINGS OF THE BOARD OF TRUSTEES) – SHORELINE COMMUNITY COLLEGE BOARD OF TRUSTEES BYLAWS

Motion 16:02: A motion was made by Trustee Barrett to approve the modifications to Policy 7511 (Meetings of the Board of Trustees) as delineated on TAB 2 (Change to Policy 7511 (Meetings of the Board of Trustees – Shoreline Community College Board of Trustees Bylaws)—revised 01/27/16.

Trustee Lux seconded the motion, which was then approved unanimously by the Board.

REPORT: SCC FACULTY

Professor DuValle Daniel shared that the Shoreline Community College Federation of Teachers (SCCFT) is keeping abreast of the *Friedrichs v. California Teachers Association* case. Concerns from the Faculty include the absence of Faculty raises over the course of the last ten years and the impact of the system's new allocation model. In addition, Professor Daniel noted that Faculty are interested HB 2615 (Improving student success at community and technical colleges by considering benefits of full-time faculty and staff) and HB 2822 (Restoring the fair treatment of underserved groups in public employment, education, and contracting).

REPORT: SCC CLASSIFIED

Instructional Support Technician Jerry Owens also noted that the Washington Federation of State Employees (WFSE) is keeping abreast of the *Friedrichs v. California Teachers Association* case. In addition, he read excerpts from The Olympian's op-ed piece *Community college pay was shorted in budget* by Community and Technical College Presidents Timothy Stokes, Amy Morrison Goings and Eric Murray.

REPORT: SCC ASSOCIATED STUDENT GOVERNMENT

Associated Student Government President (ASG President) Ashley Cowan distributed and provided an overview of the *January 27, 2016 Associated Student Government's Report for the Board of Trustees*—including information on student-led committees, an update on the Community Read and an overview of the Gender Neutral Restroom project.

REPORT: SCC PRESIDENT

President Roberts distributed and provided an overview of her *Community Connections Report* (October 29, 2015 – December 3, 2015). Highlights included:

- Governance related:
 - The distinction between councils and committees.
 - The renaming of the Executive Leadership Team (ELT), to the Executive Team (ET).
 - The entering of the last phase of the Strategic Planning process.
- The holding of the weekly Shoreline Rotary meetings, on campus.
- The appointment of President Roberts to the Board of the Workforce Development Council of Seattle – King County.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

The Trustees expressed appreciation for everyone involved in the January 27th Shoreline 101 Study Session.

EXECUTIVE SESSION

At 5:55 PM, Chair D'Ambrosio announced that the Board would convene in Executive Session for fifteen minutes to discuss the performance of a public employee and would reconvene in open session following the Executive Session.

The Executive Session commenced at 5:59 PM.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF January 27, 2016

At 6:14 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

ADJOURNMENT

At 6:19 PM, the Trustees reconvened in Regular Session.

Motion 16:03: A motion was made by Trustee Lux to adjourn the Regular Meeting of January 27, 2016.

Trustee Jackson seconded the motion, which was then unanimously approved by the Board.

Chair D'Ambrosio adjourned the meeting at 6:19 PM.

Signed _____
Catherine D'Ambrosio, Chair

Attest: February 24, 2016

Lori Y. Yonemitsu, Secretary