

MINUTES

CONVENE IN REGULAR SESSION:

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Tom Lux at 4:00 PM in the Board Room of the Administration Building at Shoreline Community College.

MEMBERS PRESENT:

Trustees Phil Barrett, Catherine D'Ambrosio, Shoubee Liaw and Tom Lux were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

CONSENT AGENDA

Chair Lux asked the Board to consider approval of the Consent Agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of June 25, 2014. One set of minutes for each of the Special Meetings: July 7, July 11, August 5, August 14 and August 15, 2014.

A correction for the July 7, 2014 Special Meeting minutes was identified.

Motion 14:34: A motion was made by Trustee Liaw to approve the Consent Agenda as amended.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

REPORT: BOARD OF TRUSTEES CHAIR

Chair Lux welcomed those in attendance to the meeting and expressed appreciation to the campus for its support.

OPEN COMMENT PERIOD

Professor Guy Hamilton, ABE Program Manager Adrienne Houck and Program Biotech Program Coordinator Dr. Reitha Weeks, reported on the 2014 Project Biotech Summer Camp. They spoke of the success of the Summer Camp, plans for future camps and noted that experience was not only transformative for students, but for the students' parents as well.

Acting Dean Terry Taylor spoke of the value of a Liberal Arts degree and shared the accomplishments of faculty in the Philosophy Department – Professor Paul Herrick and Associate Faculty member William Lindenmuth.

Dean of Students Kim Thompson shared information on the New Student Welcome planned for September 23, 2014. She noted that personnel in the Student Leadership Center have spent the summer planning the events, including the New Student Welcome, for Welcome Week 2014.

Executive Director Ann Garnsey-Harter shared her experience as part of WELA's (Washington Executive Leadership Academy's) 2013 cohort, noting that in addition to becoming a more thoughtful and informed leader, she learned a lot about shared governance.

REPORT: FY 2013 – 2014 YEAR END STATUS

Executive Director (E.D.) Holly Woodmansee provided an overview of the Budget Status Report – As of June 30, 2014 Final – a listing of the College's revenues and expenses for fiscal year 2013 – 2014. E.D. Woodmansee confirmed that the College is on solid footing.

ACTION: BUILDING CAPACITY: ■ADJUSTMENT FOR DESIGNATED RESERVE ACCOUNTS ■REQUEST FOR USE OF 2013-14 CARRY FORWARD FUNDS

Executive Director (E.D.) Holly Woodmansee provided an overview of information contained in TAB 2 (Adjustment for Designated Reserve Accounts ■ Request for Use of 2013-14 Carry Forward Funds).

Motion 14:35: A motion was made by Trustee Liaw to approve the adjustments to the designated reserve accounts, based upon Resolution No. 124, as presented, and to approve the use of the 2013-14 balance to fund Strategic Action Plan Requests and Capacity Building.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

ACTION: REVISIONS TO BOARD GOVERNANCE MANUAL

Chair Lux provided an overview of the information contained in TAB 3 (Approve Revisions to Board Governance Manual).

Motion 14:36: A motion was made by Trustee D'Ambrosio to approve the revision in Section 1 (Core Themes – Introduction: Vision and Mission Statement) of the Board Governance Manual as presented.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

Motion 14:37: A motion was made by Trustee Barrett to approve the revision in Section 3 (Governance Process – GP-4 Board Structure and Elections: 4.9) of the Board Governance Manual as presented.

Trustee D'Ambrosio seconded the motion, which was then unanimously approved by the Board.

FIRST READING: BOARD OF TRUSTEES: 2014 – 2015 GOALS

Chair Lux spoke of the discussions from the Board's Summer 2014 Retreat related to the Board's Goals. President Roberts provided an overview of a draft entitled *Shoreline Community College Areas of Focus for 2014–2015* – a compilation of the Board's discussion and synthesized into focus areas related to three initiatives:

1. Increase Enrollment, Retention, and Completion
2. Leverage Community Engagement
3. Develop Human Resources and Physical/Technical Infrastructure

Chair Lux stated that the Board will have an opportunity to take action on the final version of the *Shoreline Community College Areas of Focus for 2014–2015* at its October 2014 Regular Meeting.

REPORT: SCC FACULTY

Professor Amy Kinsel distributed a memorandum dated September 17, 2014 with the subject line SCCFT Local 1950 September 2014 Report and provided an overview of the items contained in the memorandum. (Memorandum attached.)

REPORT: SCC CLASSIFIED

Instructional Support Technician Jerry Owens expressed appreciation to the Board, Chair Lux and President Roberts for their support of Classified Staff. He shared a statement that spoke of the large percentage of the workforce, not making a living wage.

REPORT: SCC STUDENT BODY ASSOCIATION

Student Body Association President (SBA President) Ashley Cowan thanked Dean of Students Kim Thompson and Student Leadership Acting Director Rae-Ann Barras for their leadership and support. She shared that student leaders and college personnel reached out to approximately

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF SEPTEMBER 17, 2014

1,300 incoming students to welcome them to the College and inform them of Welcome Week events.

SBA President Cowan introduced members of the Student Parliament Ashraf Faraj, Minister of Government and Victor Mach, Minister of Constitutional Affairs and noted that both are very involved in statewide Student Body Association efforts.

REPORT: SCC PRESIDENT

President Roberts conveyed that her priority is getting to know the internal and external communities and shared the multitude of activities that she has had an opportunity to participate in over the course of her first seven weeks at the College.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustee D'Ambrosio communicated that the College was fortunate to have Dr. Roberts to lead the College into the future.

EXECUTIVE SESSION

At 5:19 PM, Chair Lux announced that the Board would convene in Executive Session for the purpose of considering the selection of a site or the acquisition of real estate by lease or purchase for twenty minutes, and would reconvene in Regular Session only to adjourn. The Executive Session commenced at 5:22 PM.

At 5:42 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

At 5:47 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

At 5:52 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by one minute.

ADJOURNMENT

At 5:53 PM, the Trustees reconvened in Regular Session and Chair Lux adjourned the meeting.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF SEPTEMBER 17, 2014

Signed _____
Tom Lux, Chair

Attest: October 29, 2014

Lori Y. Yonemitsu, Secretary



Shoreline Community College

Federation of Teachers

AFT Washington

Local 1950

Date: September 17, 2014
To: Shoreline Community College Board of Trustees
From: Amy Kinsel, President SCCFT Local 1950
Subject: SCCFT Local 1950 September 2014 Report

The changing season reminds us that it is the start of another academic year at Shoreline. On this, the first day of Opening Week 2014, Shoreline faculty feel both optimistic and concerned about the coming year: optimistic about new students, new colleagues, and new opportunities; concerned about increased workloads, demanding assignments, and stagnant salaries.

As always, faculty celebrate the arrival of new students to the college, along with the joys and challenges they bring. Faculty welcome the opportunity to help all students—even those students who are the most uncertain about their decisions to attend college—achieve their educational goals. While domestic enrollment at the college appears to be declining—a decrease that faculty are eager to turn around under President Roberts' leadership—international student enrollment is increasing which poses continuing demands on faculty to meet new instructional and advising challenges. Changes to the student population such as Shoreline is experiencing require flexibility, creativity, and innovation from our faculty, and they are as usual proving up to the task.

Faculty also celebrate the addition of new faculty to the College. After a year of losses of beloved faculty colleagues, we look forward to continuing to rebuild and strengthen our college community. The college is welcoming at least 10 new tenure-track faculty for Fall 2014 (three or four more hires are pending). Expanding the number of tenure-track faculty is a wonderful but daunting development. Each new tenure-track faculty appointment means three already-tenured faculty members need to serve on an appointment review committee (ARC), a demand that will require each available tenured faculty member to serve on at least one and often two ARCs in

2014-15. Because of tenure-track hiring last year and the year before, there will be over 30 ARCs this year, each with an administrator and three tenured faculty members, reviewing the work of tenure-track faculty and submitting reports to the Board of Trustees.

Beyond the full-time faculty hiring, we are welcoming dozens of new part-time faculty to the college who we rely on to learn our programs and classes quickly and to teach to the same professional and academic standards as our full-time faculty. Under our faculty agreement, new associate faculty go through seven quarters of classroom and student observations and complete three-quarter Faculty Evaluation Plans (FEPs). Together with the periodic reviews of returning full-time and part-time faculty, faculty across campus will be participating in scores of FEPs this year.

So you see the reasons for both optimism and concern. It is fabulous to have new students and new faculty coming on board, but with new students and new faculty come significant increases in faculty workload.

These new students and new faculty hires also mean significantly increased workloads for our classified staff, who must enter class information for all courses and process volumes of paperwork for each ARC, each FEP, and each part-time faculty class assignment. This college cannot function without the dedication and professionalism of our classified staff. The Federation was pleased to read the letter from Chairman Lux to Governor Inslee asking the Office of Financial Management to show respect for classified staff at the bargaining table and put forward a fair and reasonable contract offer. Inadequate non-competitive compensation for our classified staff leads to high turnover and low morale. As a state and as a college we should do better.

As a state and as a college we also must do better by our faculty. Faculty have not received Cost of Living Adjustments (COLAs) or salary step increases for six years. As I've explained to the Trustees at previous meetings, and as I'll continue to reiterate this year, faculty are in an untenable situation with salaries. Long-term faculty have not received any salary recognition for their years of accrued professional and teaching experience. New tenure-track faculty with less experience than long-term Shoreline faculty are earning higher salaries than tenured faculty who have received no credit for their years of dedication to the college and its students. Part-time faculty, who receive no credit for prior professional and teaching experience upon hire, have not seen any salary movement at all. This situation saps faculty morale, it is inequitable, it is unjust, and it is simply unfair. The Federation will continue to ask our President and our Trustees to press state policymakers to recognize how untenable the faculty salary situation is and to step up and fix this situation during the 2015 Legislative session.

It's important for everyone to realize that faculty currently receive COLAs and step increases only through Legislative action. This is why AFT and other unions representing state employees are working hard this Fall to elect state legislators who will step up to the responsibility of fairly and equitably compensating state employees. The College administration and the Trustees can help by advocating for change. Something is seriously out of whack when outstanding faculty like Paul Herrick and Bill Lindenmuth of the Philosophy department whose great work we heard about earlier in this meeting are not being fairly compensated while the college is able to add over a million dollars to its capacity building reserve funds.

Our students need to understand that even though they are paying higher tuition and fees than ever before, none of the tuition and fees they pay can currently be allocated to faculty COLAs or contractually promised faculty salary increases. The overall college budget relies more and more on tuition and fees, while faculty are not entitled to receive promised pay adjustments from that substantial revenue stream.

As you and others well know, faculty are important to this college. Without faculty, the college cannot offer the transfer, professional-technical, and basic skills courses students come to Shoreline to enroll in.

I am proud to represent faculty because Shoreline faculty are professional educators. We love Shoreline, we love our students, we are beginning a new quarter next week, and we all hope that our students will do well. We cannot ignore, however, that faculty and classified staff at the college are not doing as well financially as we have every reason to expect and demand.