

MINUTES

STUDY SESSION

2014 – 2015 General Fund Operating Budget

Information related to the 2014 – 2015 General Fund Operating Budget was presented to the Board by Interim President Daryl Campbell, Executive Director Holly Woodmansee, Acting Dean Robert Francis and Executive Director Stuart Trippel. To support revenue and expenditure data, information on the decline in state support, tuition projections, the Strategic Action Plan (SAP) process, reserves, enrollment trends and fees, were presented to the Board.

In closing, Interim President Campbell noted what was not included in the budget (salary increases, for example) and that the College continues to budget conservatively, and with vigilance.

CONVENE IN REGULAR SESSION:

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Shoubee Liaw at 4:09 PM in the Board Room of the Administration Building at Shoreline Community College.

MEMBERS PRESENT:

Trustees Phil Barrett, Catherine D’Ambrosio, Shoubee Liaw and Tayloe Washburn were present.

Assistant Attorney General (AAG) Derek Edwards represented the Office of the Attorney General.

CONSENT AGENDA

Chair Liaw asked the Board to consider approval of the Consent Agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of May 28, 2014
- b) Exceptional Faculty Award

Motion 14:20: A motion was made by Trustee D’Ambrosio to approve the Consent Agenda.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

REPORT: BOARD OF TRUSTEES CHAIR

Chair Liaw expressed her appreciation to and for all members of the campus community.

OPEN COMMENT PERIOD

Dean of Students Kim Thompson and two Student Veterans presented longtime and recently retired employee Tony Costa with a Shoreline Veterans coin.

Special Assistant Don Schultz provided an overview of the Automotive Programs and a recap of the challenges the area faced in 2013 – 2014 and, the subsequent resolutions. He thanked individuals who supported the Automotive Programs in a variety of ways.

Program Manager Jamie Ardeña shared that he had the opportunity to have students participate in the April 2014 Students of Color Conference. He added that the conference involved over 800 participants and that several students from Shoreline Community College served as conference presenters.

Student Leadership Center Assistant Rebekah Thorne stated that she participated in two Students of Color Conferences and described how the conferences have been the “biggest and most wonderful experiences, to date” and how the conference experiences have transformed her life.

Incoming Student Body Association (SBA) President Ashley Cowan thanked outgoing SBA President Nick Begley for his work. She also expressed appreciation for having the opportunity to attend the Students of Color Conference which she noted, was “life changing.”

REPORT: RECRUITMENT & HIRING

Vice President Stephen Smith spoke of the record number of recruitments occurring. He added that the plan is to restore training for those serving on screening committees.

In response to questions from Trustees Barrett and D’Ambrosio, Professor and SCCFT President Amy Kinsel confirmed that there are challenges in recruiting and retaining Faculty members due to a number of factors, including salary concerns.

ACTION: APPROVE 2014 – 2015 FEES & RATES

The Trustees discussed and asked questions related to the information contained in TAB 2 (Approve 2014-15 Fees and Rates).

Motion 14:21: A motion was made by Trustee Barrett to approve the 2014 – 2015 Fees and Rates as presented.

Trustee Washburn seconded the motion, which was then unanimously approved by the Board.

ACTION: APPROVE 2014 – 2015 GENERAL FUND OPERATING BUDGET AND 2014 – 2015 STUDENT SERVICES & ACTIVITIES (SS&A) BUDGET

Motion 14:22: A motion was made by Trustee Washburn to approve the FY 2014 – 2015 Operating Budget and Student Services and Activities (SS&A) Budget as presented.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

ACTION: APPROVE BOARD RESOLUTION NO. 131 (COMMENDING SERVICE OF STUDENT BODY ASSOCIATION PRESIDENT NICK BEGLEY)

Chair Liaw read Resolution No. 131 (Commending Service of Student Body Association President Nick Begley).

Motion 14:23: A motion was made by Trustee Barrett to approve Resolution No. 131 (Commending Service of Student Body Association President Nick Begley).

Trustee Washburn seconded the motion, which was then unanimously approved by the Board.

ACTION: CHANGING OCTOBER 2014 BOARD OF TRUSTEES REGULAR MEETING DATE(S)

Motion 14:24: A motion was made by Trustee Barrett to approve changing the October 2014 Regular Meeting of the Board of Trustees from Wednesday, October 22, 2014, to Wednesday, October 29, 2014.

Trustee D'Ambrosio seconded the motion, which was then unanimously approved by the Board.

ACTION: INTERIM PRESIDENTIAL CONTRACT/TRANSFER BOARD OF TRUSTEES RESERVE ACCOUNT FUNDS TO PRESIDENT'S OFFICE BUDGET

Chair Liaw read TAB 5 (Interim Presidential Contract ▪ Transfer Board of Trustees Reserve Account Funds to President's Office Budget).

Motion 14:25: A motion was made by Trustee Barrett to approve a 2014 addendum to the Interim Presidential Contract with Daryl J. Campbell including a modification “to provide that the term of the Interim President’s shall run through and including August 17, 2014,” and a “right to revert to the position of Executive Vice President for Administrative Services, International Education, and Business Partnerships at an annual salary amount of one-hundred eighty-nine thousand and seventy dollars (\$189,070).”

Trustee Washburn seconded the motion, which was then unanimously approved by the Board.

Motion 14:26: A motion was made by Trustee Barrett to approve transferring \$69,070.00 (Sixty-Nine Thousand Seventy Dollars and Zero Cents) from the Board of Trustees Reserve Account for Interim President transitional priorities and duties.

Trustee D’Ambrosio seconded the motion, which was then unanimously approved by the Board.

ACTION: ELECT BOARD OF TRUSTEES OFFICERS (2014 – 2015)

Motion 14:27: A motion was made by Trustee D’Ambrosio, nominating Trustee Tayloe Washburn to serve as the 2014 – 2015 Chair of the Board of Trustees.

No second was put forth.

Chair Liaw tabled the election of Board Officers for 2014 – 2015 until a Special Meeting of the full Board can be set.

REPORT: SCC FACULTY

Professor Amy Kinsel expressed appreciation for the Board’s concern related to the dearth in salary increases and spoke about the salary compression issues where a new Faculty hire is at step 6 in the salary schedule and a longtime Faculty member, remains at step 4. She placed an emphasis on Faculty retention and noted that there are things that can be done to support the retaining of Faculty.

REPORT: SCC CLASSIFIED

Information Technology Specialist 2 David Holmes noted that Chief Shop Steward Jerry Owens was participating in statewide contract negotiations with the Office of Financial Management (OFM). He shared that he has been at the College for thirty-five years and that his concentration is on service.

REPORT: SCC STUDENT BODY ASSOCIATION

Acting Student Body Association President (SBA President) Nick Begley expressed appreciation for the Resolution. He thanked campus personnel, spoke of the caliber of students at the College and the value of an education at/from Shoreline Community College.

REPORT: SCC PRESIDENT

Interim President Campbell and Executive Director Stuart Trippel provided information related to the construction of a cellular tower to provide AT&T service on the Shoreline Community College campus and noted that the Board's expressed support for the construction of the cell tower is required as the State Board for Community and Technical Colleges is party to the agreement.

Motion 14:28: A motion was made by Trustee Barrett to support the construction of a cellular telephone tower on campus to provide service from AT&T along with the request that the State Board for Community and Technical Colleges, enter into agreements to achieve this end.

Trustee Washburn seconded the motion, which was then unanimously approved by the Board.

Interim President Campbell provided an update on interim and acting administrative appointments for 2014 – 2015 and that his top priority, was to work with incoming President Dr. Cheryl Roberts in order to ensure a smooth transition.

The City of Shoreline did not receive appeals related to the College's Master Develop Plan (MDP) and as a result, the College will restart its negotiations with its partners from China. The College is also in the midst of exploring an offsite Student Housing Project proposal.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

There were no closing remarks from the Board of Trustees.

EXECUTIVE SESSION

At 5:32 PM, Chair Liaw announced that following a ten minute break, the Board would convene in Executive Session for ten minutes to review the performance of a public employee and would reconvene in Regular Session only to adjourn.

The Board convened in Executive Session at 5:42 PM.

At 5:52 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session for ten minutes.

At 6:02 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session for five minutes.

At 6:07 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session for two minutes.

ADJOURNMENT

At 6:09 PM, the Trustees reconvened in Regular Session and Chair Liaw adjourned the meeting.

Signed _____
Shoubee Liaw, Chair

Attest: September 17, 2014

Lori Y. Yonemitsu, Secretary