

MINUTES

STUDY SESSION

Tenure Process

Vice President for Academic and Student Affairs Robert Francis and SCCFT President and Professor Amy Kinsel led a presentation to the Board of Trustees on the SCC Tenure Process.

The Trustees indicated that it would be beneficial to see steps taken to address concerns expressed in student evaluations and/or peer evaluations, as well as a tenure track faculty candidate's plans for growth, contained in the reports from each of the candidate's Appointment Review Committee (ARC).

The Trustees discussed the parameters related to the Board being notified when a tenure track faculty candidate has exited the tenure process versus employee privacy.

CONVENE IN REGULAR SESSION:

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Tom Lux at 4:03 PM in the Board Room of the Administration Building at Shoreline Community College.

MEMBERS PRESENT:

Trustees Phil Barrett, Catherine D'Ambrosio, Shoubee Liaw and Tom Lux were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

CONSENT AGENDA

Chair Lux asked the Board to consider approval of the Consent Agenda. On the agenda for approval:

- a) One set of minutes from the Regular Meeting of September 17, 2014 and one set of minutes from the Special Meeting of October 20, 2014.

Motion 14:38: A motion was made by Trustee Liaw to approve the minutes from the Regular Meeting of September 17, 2014.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

Motion 14:39: A motion was made by Trustee Barrett to approve the minutes from the Special Meeting of October 20, 2014.

Trustee Liaw seconded the motion, which was then unanimously approved by the Board.

b) The Board of Trustees 2015 Meeting Schedule.

Motion 14:40: A motion was made by Trustee D'Ambrosio to approve the Board of Trustees Regular Meeting dates for calendar year 2015.

Trustee Barrett seconded the motion, which was then unanimously approved by the Board.

c) The Areas of Focus for 2014 – 2015.

Motion 14:41: A motion was made by Trustee D'Ambrosio to approve the Shoreline Community College Areas of Focus for 2014 – 2015.

Trustee Liaw seconded the motion, which was then unanimously approved by the Board.

REPORT: BOARD OF TRUSTEES CHAIR

Chair Lux shared information on the 2014 ACCT (Association of Community College Trustees) ACCT Leadership Congress that he and President Roberts attended.

OPEN COMMENT PERIOD

None.

ACTION: TACTC TRANSFORMING LIVES AWARDS

Trustees Barrett and Liaw volunteered to review the nomination submissions and determine the Shoreline Community College Board of Trustees' nominee for the 2015 TACTC (Trustees Association of Community & Technical Colleges) Transforming Lives Awards.

ACTION: CHANGING JANUARY 2015 BOARD OF TRUSTEES REGULAR MEETING DATE

Motion 14:42: A motion was made by Trustee Barrett to approve changing the January 2015 Regular Meeting of the Board of Trustees from Wednesday, January 28, 2015, to Wednesday, January 21, 2015.

Trustee D'Ambrosio seconded the motion, which was then unanimously approved by the Board.

REPORT: SCC FACULTY

Professor Amy Kinsel spoke of the necessity for Legislators to fully fund Higher Education and invited the Trustees to attend an Appointment Review Committee (ARC) training.

REPORT: SCC CLASSIFIED

Instructional Support Technician Jerry Owens participated in a phone bank tied to the upcoming elections and spoke of the consequences that the state will likely face if more streams of revenue are not identified.

REPORT: SCC STUDENT BODY ASSOCIATION

In addition to sharing the Student Government's recent and upcoming events, initiatives and goals, Student Body Association President Ashley Cowan spoke of the recent hiring of four new representatives to the Student Parliament. She added that there were seventy-five applications for the four slots.

REPORT: SCC PRESIDENT

President Roberts provided an overview of the meetings and activities she has participated in with internal and external constituencies and communities – including an orientation with State Board for Community & Technical Colleges (SBCTC) Executive Director Marty Brown.

Regarding the Executive Leadership Team (ELT), President Roberts informed the Board that Robert Francis has accepted the permanent position of Vice President for Academic and Student Affairs and Holly Woodmansee has started her tenure as the Vice President for Administrative Services at Bates Technical College. In addition, she shared that the ELT has been receiving ongoing training on emergency preparedness and response.

President Roberts notified the Board that after the process for new and/or revised College Operating Policies and Procedures was followed, the Policies and/or Procedures that were

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 29, 2014

recently approved by the ELT included: Policy 4113 (Sexual Harassment/Title IX); Policy 4111 (Universal Human Rights Complaint Grievance Procedure/Title IX); Policy 4729 (Leave Without Pay for Matters of Faith and Conscience); Policy 5033 (Dishonesty in Academics); and Policy 4123 (Employee E-Mail).

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

The Trustees thanked Vice President Francis and Professor Kinsel for their presentation on the College's Tenure Process.

ADJOURNMENT

Chair Lux adjourned the meeting at 4:52 PM.

Signed _____
Tom Lux, Chair

Attest: December 3, 2014

Lori Y. Yonemitsu, Secretary